

## ENTERPRISE FUNDS

Enterprise Funds are used to account for operation(s) that are:

(1) Financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or

(2) Where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for maintenance, public policy, management control, accountability or other purposes.

#### Listing of Enterprise Funds contained herein:

Water and Sewer Fund Solid Waste Management Fund CAT Authority Fund Parking Garage Fund Henderson Golf Course Fund Building Safety & Regulatory Services Fund



# ENTERPRISE FUND -WATER & SEWER FUND

This fund was established for the provision of water and sewer service to the residents in the unincorporated area of the County. All activities necessary to provide such services are accounted for in this fund.

## 2006 / 2007 WATER AND SEWER FUND REVENUE / EXPENSES Fund 505

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Realized	2006 / 2007 Adopted
REVENUES:				
Other Revenue	1,748,708	2,065,900	1,798,831	1,719,300
Reserves		2,000,000	0	0
Net Assets		374,869	0	310,711
TOTAL REVENUES	\$ 1,748,708	\$ 4,440,769	\$ 1,798,831	\$ 2,030,011

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Actual	2006 / 2007 Adopted
(PENSES:				
Other Government Services	1,648,440	1,964,479	1,740,005	1,934,477
Capital Outlay	2,023	2,275,060	43,421	75,000
IDC	36,580	196,880	36,580	20,534
Accrued Benefits Expense	4,172	-	9,205	
Fuel Contingency		4,350		-
TOTAL EXPENSES \$	1,691,215	\$ 4,440,769	\$ 1,829,211	\$ 2,030,011

#### CAPITAL SUMMARY:

Capital Item	Additional or Replacement	Requested	Quantity	Requested Cost	Adopted	Cost
Second Source Water - Hunte	r's Ridge		\$	75,000	\$	75,000

# Department Personnel Schedule - Fiscal Year 2006 / 2007

## 505 Water & Sewer Fund

Classification	2004 / 2005 Actual	2005 / 2006 Budgeted	2006 / 2007 Adopted	Pay Status	Salary Range
Maintenance Superintendent	1	1	1	Classified	25
Maintenance Supervisor II	1	1	1	Classified	18
Administrative Assistant I	1	1	1	Classified	14
Maintenance Worker III	1	1	1	Classified	14
Maintenance Worker II	2	2	2	Classified	11

6

Total	Positions	
Total	Positions	

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#### 505 Water & Sewer Fund

### Work Programs

The Water and Sewer Section in the Public Works Department is responsible for the maintenance and operation of all Chatham County owned water and sewer systems in accordance with US EPA and Georgia EPD guidelines / requirements. This includes:

- \* Preventative and unscheduled maintenance
- \* Taking required samples
- \* Add new services upon request
- \* Read meters for billing
- \* Respond to customer inquiries
- \* Ensure the product received by the customer meets the Clean Water Drinking Standards

		Actual	Projected
Performance Measures	INVENTORY	2005 / 2006	2006 / 2007
Flow readings - well sites	15 sites - daily	5,475	5,475
Flow readings - park facilities	5 sites - weekly	260	260
Flow readings - lift stations	15 stations - daily	5,475	5,475
Flow readings - lift stations	3 stations - weekly	156	156
Exercise Valves	391 valves	452	455
Lift Station Pumps Pulled	15 stations	60	60
Treatment Facility Inspection	1 performed daily	365	365
Water Meter Readings	3620 meters	3,520	3,650
Utility Locates	By Work Order	3,701	4,000
Water Leak Repairs	By Work Order	115	75
Sanitary Sewer Blockage	By Work Order	14	5
Water System Requests	By Work Order	332	300
Finance Requests	By Work Order	1,022	975
Testing - In House			
Free Chlorine Tests	15 performed daily	5,475	5,475
Free Chlorine Tests	5 performed weekly	260	260
Free Floride Tests	13 performed daily	4,745	4,745
Testing - Contract			
Water Quality Testing	16 performed monthly	192	192
Groundwater Monitoring Wells	4 perfomed monthly	48	46
Treatment Lagoon Monitoring	2 performed monthly	24	24
Lead & Copper Samples	Per EPD annually	1	1
Composite Testing	52 performed annually	52	52
Reporting			
Pine Barren Treatment DMR	1 monthly	12	12
Well Report	20 monthly	240	240
Sample Result Report	20 monthly	240	240
Groundwater Withdraw	4 semi-annual	8	8
Consumer Confidence Reports	3620	3620	3650
Pine Barren Wastewater Treatment Plant			
Flow Reading & Discharge	1 performed daily	365	365
Sprayfield Inspections	1 performed weekly	52	52

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### EXPENSE DETAIL

### 505 Water & Sewer Fund

ACCT.	TITLE		2004 / 05 ACTUAL KPENDITURES		2005 / 06 AMENDED BUDGET		2006 / 07 DEPT. BUDGET REQUESTED		2006/ 07 DEPT. BUDGET ADOPTED
	ater & Sewer Dept.	E	RPENDITURES	×	BUDGET		REQUESTED		ADOPTED
	REGULAR EMPLOYEES		225,911		242,590		300,900		300,90
51.13001			2,686		12,000		10,000		10.00
51.21001	REGULAR EMPLOY-INSURANCE		46,800		65,580		65,580		69,78
51.22001			16,387		19,020		22,200		22,20
	REG EMPLOY-PENSION CONTRI		10,080		24,410		27,690		30,39
51.24001	Personal Services Total	s		\$	a to the second s		426,370	s	
52.11001	MANAGEMENT CONSULTING SER	\$	301,864	\$	363,600	\$	426,370	2	433,27
52.12011	MPC-WATER CONSERVATION		87,500		13,437 85,000		90.000		90.00
52.22001									
	REPAIRS & MAINTENANCE FLEET MAINTENANCE PARTS		77,405		93,825		80,000		80,00
	이 동안 가지 않는 것 같아요. 이렇게 잘 잘 잘 다 가지 않는 것 같아. 아이들 것 같아. 아이들 것 같아. 아이들 것		0.405		4,800		3,000		3,00
	FLEET MAINTENANCE LABOR		2,435		4,000		3,000		3,00
	FLEET MAINTENANCE OUTSIDE		4,104		3,000		2,000		2,00
52.23201	EQUIPMENT RENTALS		(*)		39,500		12,500		12,50
52.31021 52.32001	INSURANCE PREM GENERAL TELEPHONE EXPENSE		-		4,000		0 500		0.50
	2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2		1,720		2,500		2,500		2,50
	POSTAGE-POST OFFICE EXP		11,865		12,000		12,000		12,00
	ADVERT-PROF PUBLICATIONS		805		1,000		1,000		1,00
52.35001	TRAVEL EXPENSES		391		1,000		3,000		3,00
52.36001	DUES/FEES-ORGANIZATIONS		981		1,000	1.5	2,500		2,50
52.37020	EDUCATION/TRAINING		378		3,500		3,500		3,50
52.39001	OTHER PURCHASED SERVICES	1.0	34,175	•	85,968		60,000	S	60,00
	Purchased/Contracted Services Tota	15	221,758	\$	354,530	\$	275,000	\$	275,00
53.11010 53.11021	SUPPLIES - OFFICE PRINT SHOP COPY FEE		4,211 49		13,166		10,000		10,00
53.11021	6. 2011년 1월 1997년 1월		Manager and the second s		694.000		-		000.00
53.12701	SEWAGE TREATMENT FEE-SAV		616,134		634,000		680,000		680,00
	GASOLINE/DIESEL-BULK PUR VEHICLE-OIL & LUBE		13,400 208		31,500 1,000		28,500 1,500		28,50 1,50
	UTILITIES OTHER		106,633		130,000		107,000		107,00
	BOOKS & REPORTS		100,033		1,000		1,500		1,50
53.16009	OTHER SMALL EQUIPMENT		193		1,000		1,500		1,50
53.17001	UNIFORMS		1,474		1,868		1,700		1,70
	MATERIALS & SUPPLIES EXP		34,662		91,815		60,000		60,00
00111000	Supplies Expenditures Total	S	776,964	S	904,349	s	890,200	\$	890,20
54.13009	BUILDING-OTHER	-		<u> </u>	1,965,188	-		120	
54.14031	DRAINAGE-OTHER				179,399		75,000		75,00
54.25001	OTHER EQUIPMENT		2,023		130,473				
	Capital Outlay Total	\$	2,023	\$	2,275,060	\$	75,000	\$	75,00
55.11001	INDIRECT COST ALLOCATION		36,580		196,880		20,534		20,53
55.11020	REIMBURSEMENTS TO FUNDS		2,557		6,000				8
	Inter Fund/Department Svcs Total	\$	39,137	\$	202,880	\$	20,534	\$	20,53
56.11001	DEPRECIATION-GENERAL		345,297		336,000		336,000		336,00
	Depreciation Total	\$	345,297	\$	336,000	\$	336,000	\$	336,00
	Grand Total	s	1,687,043	\$	4,436,419	s	2,023,104	s	2,030,01
( 									
059959 - Ad 1.29001	ccrued Benefits Expense REG EMPLOY-OTHER BENEFITS		4,172		7 <b>2</b> 3				
1.23001	Personal Services	s		\$		\$		\$	
1.63001	i oroonar oor rioco								
									_
	uel Contingency GASOLINE/DIESEL-BULK PUR		2		4,350		<u>(1</u> )		

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# ENTERPRISE FUND -SOLID WASTE MANAGEMENT FUND

This fund was established to account for the provision of Solid Waste collection, transportation and disposal to the residents in the unincorporated area of Chatham County. All activities necessary to provide such services are accounted for in this Fund. This also provides for the operation of the County Landfills which was separated from the Public Works Department in 1992 to comply with State accounting and reporting requirements.

## 2006 / 2007 SOLID WASTE MANAGEMENT FUND REVENUE / EXPENSES Fund 540

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Realized	2006 / 2007 Adopted
EVENUES:				
Surcharge, Interest	1,301,983	1,010,466	6 1,366,896	743,000
Transfers In	1,739,020	1,729,020	1,729,020	1,729,020
Net Assets	0	1,342,436	6 0	584,954
TOTAL REVENUES \$	3,041,003	\$ 4,081,922	2 \$ 3,095,916	\$ 3,056,974

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Actual	2006 / 2007 Adopted
EXPENSES:				
Solid Waste / Landfill Operations	1,712,897	3,828,852	2,624,611	2,513,159
Depreciation	146,764	42,830	174,789	171,282
Capital Outlay	18,672	97,300	9,998	127,500
IDC	168,431	112,940	112,940	185,033
Reimbursements	32,428	0	52,471	60,000
Accrued Benefits Expense	11,679	0	38,497	0
TOTAL EXPENSES \$	2,090,871	\$ 4,081,922	\$ 3,013,305	\$ 3,056,974

#### CAPITAL SUMMARY:

Capital Summary	Additional or Replacement	Requested	Quantity	Requested	Cost	Adopted	Cost
Vehicles				\$	110,000	\$	110,000
Equipment				\$	17,500	\$	17,500
				\$	127,500	\$	127,500

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# Department Personnel Schedule - Fiscal Year 2006 / 2007

## 540 Solid Waste Management Fund

Classification	2004 / 2005 Actual	2005 / 2006 Budgeted	2006 / 2007 Adopted	Pay Status	Salary Range
Maintenance Superintendent	1	1	1	Classified	25
Environmental Program Coordinator	1	1	1	Classified	23
Asst. Maintenance Supt.	1	1	1	Classified	21
Maintenance Supervisor	1	1	1	Classified	21
Equipment Operator Mechanic	2	2	2	Classified	18
Administrative Assistant I	1	1	1	Classified	14
Equipment Operator III	4	4	4	Classified	14
Equipment Operator II	11	11	11	Classified	12

Total Positions	22	22	22
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## **Summary of Departmental Functions**

## 540 Solid Waste Management Fund

		2005 / 2006 Budget	2006 / 2007 Requested	2006 / 2007 Adopted
Function	Total Positions	12	12	12
#1 - Landfill Operations	Function Cost	\$2,226,503	\$1,644,635	\$1,667,440

Provides operation and maintenance of the County's landfills.

Function	Total Positions	10	10	10
#2 - Roadway Police	Function Cost	\$1,855,419	\$1,370,530	\$1,389,534

Keeps County roadways free of trash and debris, curbside collection of yard waste and other bulky items.

Personnel Grand Total	22	22	22
Budget Grand Total	\$4,081,922	\$3,015,165	\$3,056,974

## Work Programs & Performance Measures

#### 540 Solid Waste Management Fund

### Work Programs

PROGRAM		INVENTORY					
Curbside Collecti	on:	or 5001					
Yard Waste		25,560 homes weekly 25,560 homes month					
Bulky Items	Drop-Off Centers Landfill Post Closure Maintenance		ly				
		3					
는 것이 많은 것이 있는 것이 있는 것이 있는 것이 있다. 이 가지 않는 것이 있는 것이 있	Adopt - A - Roadway 6						
Yard Waste Recy		1					
Scrap metal Recy	/cling	1					
Fiber Recycling		1		Act	ual	Proje	octod
erformance Measures		•	Frequency	2005 /			2007
enormance measures			riequency	20037	2000	20007	2007
Curbside	Yard		Weekly	188	tons	185	tons
	Bulky Items		Monthly	185	tons	185	tons
	Appliance Pick	-Ups	Work Orders	42	each	55	each
	Special Pick-U	ps	Work Orders	34	each	100	each
Drop-Off Center	Bulky Items		Annually	800	tons	900	tons
	Roll-Off Contai	ners	Weekly	52	pulls	55	pulls
	Mulch Request	ts	Work Orders	5	each	12	each
Recycling	Yard Waste Gr	inding - In House	Monthly	1,300	tons	1,350	tons
	Yard Waste Gr	inding - Contract	Monthly	n/a	tons	n/a	tons
	Scrap Metals		Annually	1,566	tons	1,800	tons
	Fiber		Annually	90	tons	145	tons
	Others (glass,	alum.)	Annually	15	tons	18	tons
Methane Monitoring - Contra	ct		60 points monthly	720	points	720	points
Methane Monitoring - Contra	ct		186 points quarterly	744	points	744	points
Groundwater Monitoring - Co	ntract		56 wells semi-annually	112	wells	112	wells
Surface Water Monitoring - C	Contract		12 wells semi-annually	24	wells	24	wells
Landfill visual inspection			5 sites per week	260	landfills	260	landfills
Landfill mowing / trimming			5 sites per month	60	landfills	60	landfills

\* Tracking did not begin until December 2004

## **EXPENSE DETAIL**

### 540 Solid Waste Management Fund

ACCT.	TITLE	A	004 / 05 CTUAL NDITURES		2005 / 06 AMENDED BUDGET		2006 / 07 DEPT. BUDGET REQUESTED		2006/ 07 DEPT. BUDGET ADOPTED
	Solid Waste Management Department			<u>.</u>					
.11001	REGULAR EMPLOYEES		503,926		522,915		554,810		554,810
.13001	REGULAR EMPLOY-OVERTIME		11,970		26,000		20,000		20,000
.21001	REGULAR EMPLOY-INSURANCE		116,000		154,300		154,300		147,780
.22001	REG EMPLOY-EMPLOYER FICA		37,507		40,818		43,980		43,980
.24001	REG EMPLOY-PENSION CONTRI		23,890		52,510		56,050		55,096
	Personal Services Total	\$	693,293	\$	796,543	\$	829,140	\$	821,666
.11001	MANAGEMENT CONSULTING SER		7,541		15,170		10,000		10,000
.21101	DISPOSAL (GARBAGE) EXP		28,077		640 1				1
.22001	<b>REPAIRS &amp; MAINTENANCE</b>		63,238		50,032		110,000		110,000
.22010	FLEET MAINTENANCE PARTS		12		73,000		66,300		66,300
.22011	FLEET MAINTENANCE LABOR		41,803		38,000		30,000		30,000
.22012	FLEET MAINTENANCE OUTSIDE		38,951		21,000		20,000		20,000
.22013	TRUCK PAINTING		1		1997 - 1997 -		3		25,000
.23201	EQUIPMENT RENTALS		12		1,000		1,000		1,000
.32001	TELEPHONE EXPENSE		2,043		2,300		2,000		2,000
.32005	POSTAGE-POST OFFICE EXP		-		500		500		500
.35001	TRAVEL EXPENSES		948		500		500		500
.36001	DUES/FEES-ORGANIZATIONS		-		350		350		350
37020	EDUCATION/TRAINING		640		12,000		1,000		1,000
.39001	OTHER PURCHASED SERVICES		495,469		579,800		715,500		715,500
.39021	POST-CLOSING MONITOR		-		264,948		193,000		193,000
	Purchased/Contracted Services Total	\$	678,710	\$	1,058,600	\$	1,150,150	\$	1,175,150
11010	SUPPLIES - OFFICE		1,327		1,200		1,200		1,200
11021	PRINT SHOP COPY FEE		( <b>=</b> )		500		500		500
12701	GASOLINE/DIESEL-BULK PUR		100,833		136,000		101,000		101,000
12720	VEHICLE-OIL & LUBE		4,709		400		8,000		8,000
12901	UTILITIES OTHER		9,152		1,500		15,000		15,000
17001	UNIFORMS		5,014		6,807		6,000		6,000
17009	MATERIALS & SUPPLIES EXP		13,466		15,732	_	20,000	_	20,000
	Supplies Expenditures Total	\$	134,500	\$	162,140	\$	151,700	\$	151,700
25001	OTHER EQUIPMENT		18,672				17,500		17,500
	Capital Outlay Total	\$	18,672	\$	-	\$	17,500	\$	17,500
11001	INDIRECT COST ALLOCATION		168,431		112,940		185,033		185,033
11020	REIMBURSEMENTS TO FUNDS		32,428		a hadina a		60,000		60,000
	Inter Fund/Department Svcs Total	\$	200,860	\$	112,940	\$	245,033	\$	245,033
11001	DEPRECIATION-GENERAL		146,764		42,830		171,282		171,282
	Depreciation Total	\$	146,764	\$	42,830	\$	171,282	\$	171,282
	Grand Total	\$	1,872,798		2,173,053	\$	2,564,805	\$	2,582,331

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## EXPENSE DETAIL

### 540 Solid Waste Management Fund

CCT. ODE	TITLE	E	2004 / 05 ACTUAL EXPENDITURES	2005 / 06 AMENDED BUDGET		2006 / 07 DEPT. BUDGET REQUESTED		2006/ 07 DEPT. BUDGET ADOPTED
4510 \$	Solid Waste Restricted Expenditures							
1001	REGULAR EMPLOYEES		36,897	70,741		69,560	59	69,560
3001	REGULAR EMPLOY-OVERTIME		946	1,000		1,500		1,500
1001	REGULAR EMPLOY-INSURANCE		11,600	15,430		15,430		32,840
2001	REG EMPLOY-EMPLOYER FICA		2,792	5,393		5,440		5,440
4001	REG EMPLOY-PENSION CONTRI		3,575	6,919		6,930		13,803
	Personal Services Total	\$	55,811	\$ 99,483	\$	98,860	\$	123,143
2001	REPAIRS & MAINTENANCE			300		15		
3201	EQUIPMENT RENTALS		3,356	3,477		500		500
2001	TELEPHONE EXPENSE		814	1,100		750		750
2005	POSTAGE-POST OFFICE EXP			100		100		100
3001	ADVERT-PROF PUBLICATIONS			2,650		20,000		20,000
5001	TRAVEL EXPENSES		(H)	1,000		1,000		1,000
5001	DUES/FEES-ORGANIZATIONS		266	500		550		550
020	EDUCATION/TRAINING			1,500		3,000		3,000
7030	WASTE REDUCTION EDUCATION		7,500	5,000		25,000		25,000
001	OTHER PURCHASED SERVICES		95,838	213,250		100,000		100,000
9011	TIRE CLEAN UP FUND		1,318	2,000		5,000		5,000
9031	PILOT RECYCLING PROGRAM		(#C)	2,500		3,000		3,000
	Purchased/Contracted Services To	otal \$	109,092	\$ 233,377	\$	158,900	\$	158,900
1010	SUPPLIES - OFFICE		2,535	1,000		1,000		1,000
2701	GASOLINE/DIESEL-BULK PUR		( <b>2</b> 1)	500		500		500
3009	CATERED-OTHER		14 C	1,000		1,000		1,000
1003	BOOKS & REPORTS		÷	100		100		100
009	MATERIALS & SUPPLIES EXP		38,956	 37,500		45,000		45,000
	Supplies Expenditures Total	\$	41,492	\$ 40,100	\$	47,600	\$	47,600
001	VEHICLES-AUTOMOBILES		14 Y	97,300	11.0	110,000		110,000
001	OTHER EQUIPMENT			834,270		35,000		35,000
	Capital Outlay Total	\$		\$ 931,570	\$	145,000	\$	145,000
001	PAYMENTS TO OTHERS		1	604,339		<u>u</u>		-
	Other Costs Total	\$		\$ 604,339	\$		\$	
	Grand Total	\$	206,394	\$ 1,908,869	\$	450,360	\$	474,643



# ENTERPRISE FUNDS -CAT AUTHORITY FUND

This fund was established to account for public transportation services provided in Chatham County by the Chatham Area Transit Authority, a blended component unit.

## 2006 / 2007 CAT AUTHORITY FUND REVENUE / EXPENSES Fund 545

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Realized	2006 / 2007 Adopted
REVENUES:				
Revenues Collected	13,615,298	13,996,242	-	13,996,242
TOTAL REVENUES	\$ 13,615,298	\$ 13,996,242	\$ -	\$ 13,996,242

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Actual	2006 / 2007 Adopted
EXPENSES:				
Expenses Paid	14,601,618	13,996,242		13,996,242
Loss on diposal of assets	911,656			
TOTAL EXPENSES \$	15,513,274	\$ 13,996,242	\$ -	\$ 13,996,242



# ENTERPRISE FUND - PARKING GARAGE FUND

This fund was established to account for the revenues and expenditures associated with the Parking Facilities.

## 2006 / 2007 PARKING GARAGE ENTERPRISE FUND REVENUE / EXPENSES Fund 555

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Realized	2006 / 2007 Adopted
REVENUES:				
Other Revenue	260,748	245,000	309,773	266,690
Net Assets		260		
TOTAL REVENUES	\$ 260,748	\$ 245,260	\$ 309,773	\$ 266,690

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Actual	2006 / 2007 Adopted
XPENSES:				
Other Government Services	123,657	135,453	123,187	145,089
Capital	1,048	0	0	0
Miscellaneous Expenses	0	2,917	0	4,344
Indirect Cost Allocation	29,235	39,830	39,830	56,557
Reimbursements to Other Funds	0	4,060	0	0
Depreciation	61,096	63,000	66,577	60,700
Accrued Benefits Expense	610	0	(8,673)	0
TOTAL EXPENSES \$	215,646	\$ 245,260	\$ 220,921	\$ 266,690

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# Department Personnel Schedule - Fiscal Year 2006 / 2007

Classification	2004 / 2005 Actual	2005 / 2006 Budgeted	2006 / 2007 Adopted	Pay Status	Salary Range
Parking Attendant	1	1	1	Classified	12
Parking Attendant (Part - time)	1	1	1	Classified	12

## 555 Parking Garage Enterprise Fund

Total Positions	2	2	2
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## **EXPENSE DETAIL**

### 555 Parking Garage Enterprise Fund

ACCT. CODE	TITLE	2004 / 05 ACTUAL EXPENDITURES	-	2005 / 06 AMENDED BUDGET	2006 / 07 DEPT. BUDGET REQUESTED		2006/ 07 DEPT. BUDGET ADOPTED
557564						17	
.11001	REGULAR EMPLOYEES	-		56,310	58,160		58,160
.11011	REGULAR EMPLOY-PART TIME	56,108		· · · · · · · · · · · · · · · · · · ·	-		
.13001	REGULAR EMPLOY-OVERTIME	3,800		5,770	5,940		5,940
.21001	REGULAR EMPLOY-INSURANCE	5,800		11,573	11,570		12,31
.22001	REG EMPLOY-EMPLOYER FICA	4,308		4,780	4,900		4,90
.24001	REG EMPLOY-PENSION CONTRI	2,140		4,230	5,550		5,014
.27001	REG EMPLOY-WORKER COMPENS	11,875					
	Personal Services Total	\$ 84,031	\$	82,663	\$ 86,120	\$	86,32
.11001	MANAGEMENT CONSULTING SER	9,584		5,000	8,630		8,63
.22001	REPAIRS & MAINTENANCE	-		10,520	10,520		10,52
.31021	INSURANCE PREM GENERAL			6,270	7,380		7,38
	Purchased/Contracted Services Total	\$ 9,584	\$	21,790	\$ 26,530	\$	26,53
11010	SUPPLIES - OFFICE	217		440	440		44
.12901	UTILITIES OTHER	25,545		25,340	25,340		25,34
.17009	MATERIALS & SUPPLIES EXP	4,280		5,220	6,450		6,45
	Supplies Expenditures Total	\$ 30,042	\$	31,000	\$ 32,230	\$	32,23
.23001	FURNITURE/FIXTURE EXPENSE	1,048			07		ii ii
	Capital Outlay Total	\$ 1,048	\$		\$ 	\$	
.11001	INDIRECT COST ALLOCATION	29,235		39,830	56,557		56,55
11020	REIMBURSEMENTS TO FUNDS			4,060			
	Inter Fund/Department Svcs Total	\$ 29,235	\$	43,890	\$ 56,557	\$	56,55
11001	DEPRECIATION-GENERAL	61,096		63,000	60,700		60,70
	Depreciation Total	\$ 61,096	\$	63,000	\$ 60,700	\$	60,70
.30101	MISC CHARGES (NO IDC)	1		500	500		50
.90010	RESERVE			2,417	30,540		3,84
	Other Costs Total	\$ 120	\$	2,917	\$ 31,040	\$	4,34
	Grand Total	\$ 215,036	\$	245,260	\$ 293,177	\$	266,69

### 5559959 Accrued Benefits Expense

51.29001	REG EMPLOY-OTHER BENEFITS	610		1070	
	Personal Services	\$ 610 \$	- \$	- \$	-

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# ENTERPRISE FUND -HENDERSON GOLF FUND

This fund was established to account for activities of the Henderson Golf Complex.

## 2006 / 2007 HENDERSON GOLF CLUB FUND REVENUE / EXPENSES Fund 556

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Realized	2006 / 2007 Adopted
REVENUES:				
Other Revenue	709,394	48,000	795,000	949,600
Transfers In	0	0	0	0
TOTAL REVENUES \$	709,394	\$ 48,000	\$ 795,000	\$ 949,600

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Actual	2006 / 2007 Adopted
XPENSES:				
Other Government Services	946,652	0	859,989	949,600
Transfers Out	0	48,000	48,000	0
TOTAL EXPENSES	\$ 946,652	\$ 48,000	\$ 907,989	\$ 949,600



# ENTERPRISE FUND -BUILDING SAFETY & REGULATORY FUND

The Building Safety & Regulatory Services Fund provides for the collection of permit, plan review, inspections and zoning fees for the administration of the applicable county ordinances and the administration and enforcement of the State Minimum Construction Codes.

\* Prior to July 1, 2004, these activities were included in the Special Service District Fund.

## 2006 / 2007 BUILDING SAFETY & REGULATORY FUND REVENUE / EXPENSES Fund 570

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Realized	2006 / 2007 Adopted
EVENUES:				
Building Permit Fees	532,176	1,443,599	1,213,045	1,582,373
<b>Building Re-Inspections Fees</b>	11,430	1,080	12,038	0
Other Regulatory Fees	2,767	0	7,884	0
Lot Maintenance Fees	490	0	100	0
Interest Revenue	0	0	(23,716)	0
Capital Contributions	338,199	0	0	0
Miscellaneous Revenue	0	0	95	0
Proprietary Sale - Capital	0	4,690	6,635	0
Transfers In from Risk Mgmt.			350,000	
TOTAL REVENUES	885,062	\$ 1,449,369	\$ 1,566,081	\$ 1,582,373

	2004 / 2005 Actual	2005 / 2006 YTD Amended	2005 / 2006 YTD Actual	2006 / 2007 Adopted
EXPENSES:				
Permit Operations	657,467	768,166	757,963	838,658
Inspection Operations	310,126	362,342	357,530	395,593
Zoning Operations	272,911	318,861	314,626	348,122
TOTAL EXPENSES	\$ 1,240,503	\$ 1,449,369	\$ 1,430,118	\$ 1,582,373

## 5707210 Building Safety & Regulatory Services Fund

### **Mission Statement**

To safeguard the general welfare of the citizens of Chatham County through the professional and consistent administration of the State minimum construction codes and County Ordinances, to conduct timely revisions, issuances and inspections, in a professional manner for all permits, certificates and tags as required by law.

#### Goal

A jurisdiction where all construction, repairs and demolition is compliant with the State minimum construction and fire codes and local County Ordinances.

### **Objectives:**

· Pre-determined permit submittal completeness including required forms, certifications and construction drawings.

· Complete plan review on 90% of all permit applications within 10 business days of receipt of complete submittals.

· Conduct 80% of all inspection requests within 48 hour of the client request.

• Administer the construction and fire codes, and County Ordinances in a professional and fair manner.

## Department Personnel Schedule - Fiscal Year 2006 / 2007

Classification	2004 / 2005 Actual	2005 / 2006 Budgeted	2006 / 2007 Adopted	Pay Status	Salary Range
Director	0.4	0.6	0.6	Classified	35
Assistant Director	1	1	1	Classified	30
Zoning Administrator	0.5	1	1	Classified	21
Operations Coordinator	0.5	0.5	0.5	Classified	21
Code Inspector II	2	0	0	Classified	21
Code Inspector III	0	3	3	Classified	23
Fire Prevention Inspector	2	2	2	Classified	20
Plan Review Specialist	1	0	0	Classified	19
Code Inspector I	4	5	5	Classified	18
Zoning Inspector	2	4	4	Classified	18
Wellhead Protection Inspector	1	1	1	Classified	18
Development Process Administ	2	2	2	Classified	17
Administrative Assistant II	0.75	0	0	Classified	16
Administrative Assistant I	4	0.5	0.5	Classified	14
Clerical Assistant III	0	5	5	Classified	11
Cashier II	0.5	0.5	0.5	Classified	11
Arborist Technician	1	1	1	Classified	19
Security Project Manager	0.5	0.6	0.6	Classified	\$9,840
Security Guard	0.5	0.6	0.6	Classified	\$9,098
Code Inspector Intern (P/T)	0	0	1*	Classified	07
Total Positions	23.65	28.3	28.3	1	

## 570 Building Safety & Regulatory Fund

\* Intern is not included in official personnel count (see SSD Fund section for other data).

## **Summary of Departmental Functions**

### 570 Building Safety & Regulatory Fund

		2005 / 2006 Budget	2006 / 2007 Requested	2006 / 2007 Adopted
Function	Total Positions	7.5	7.5	7.5
#1 - Construction Permit Administration	Function Cost	\$384,108	\$421,426	\$419,357

Review of Construction permit applications for compliance to County Codes and Ordinances.

Function	Total Positions	12.9	12.9	12.9
#2 - Construction Field Inspections	Function Cost	\$660,666	\$724,852	\$721,294

Field Inspections for compliance to the State Minimum Construction Codes and County Ordinances.

Function	Total Positions	7.9	7.9	7.9
#3 - Zoning Administration	Function Cost	\$404,594	\$443,902	\$441,722

Administration and Enforcement of the Zoning Ordinance and Land-Use Plans.

Personnel Grand Total	28.3	28.3	28.3
Budget Grand Total	\$1,449,369	\$1,590,179	\$1,582,373

### Work Programs & Performance Measures

#### 570 Building Safety & Regulatory Fund

#### Work Programs

Permitting and Inspections

- \* Processing of all building permits and trade permits at all intervals of construction, to insure compliance with codes adopted by the State of Georgia.
- \* Conducting construction inspections to correlate site activities with permit scope and approved plans.

#### Zoning

\*

\* Processing of all applications for map and text amendments and Zoning Board of Appeals requests.

#### Decals & License

Processing of all applications for Chatham County Business Tax Certificates and Street Decals. Checking zoning and state requirements for new businesses, also renewal and issuance of tax certificates on an annual basis.

\* The sale of miscellaneous decals such as vending machine decals, amusement device decals, abandoned motor vehicle decals and street maintenance decals.

	Actual	Estimated	Projected
Performance Measures	2004 / 2005	2005 / 2006	2006 / 2007
Building Permits issued	2,573	2,500	2,500
Zoning petitions filed	27	30	30

### **EXPENSE DETAIL**

### 570 Building Safety & Regulatory Fund

ACCT. CODE	TITLE	EXF	2004 / 05 ACTUAL PENDITURES		2005 / 06 AMENDED BUDGET	1	2006 / 07 DEPT. BUDGET REQUESTED		2006/ 07 DEPT. BUDGET ADOPTED
51.11001	REGULAR EMPLOYEES		779,934		891,375	_	909,375		909,375
51.11011	REGULAR EMPLOY-PART TIME		2) 2		-		11,520		11,520
51.13001	REGULAR EMPLOY-OVERTIME		6,423		6,400		280		280
51.21001	REGULAR EMPLOY-INSURANCE		138,330		214,862		214,862		201,966
51.22001	REG EMPLOY-EMPLOYER FICA		57,804		68,680		69,589		69,589
51.24001	REG EMPLOY-PENSION CONTRI		37,993		88,095		88,937		94,027
	Personal Services Total	\$	1,020,484	\$	1,269,412	\$	1,294,563	\$	1,286,757
52.21101	DISPOSAL (GARBAGE) EXP		1,150		1,520				
52.21301	CUSTODIAL EXPENSE		4,933		3,728		5,700		5,700
2.21401	LAWN CARE EXPENSE		1,811		1,000		2,000		2,000
52.22001	REPAIRS & MAINTENANCE		10,103		1,092		6,100		6,100
52.22010	FLEET MAINTENANCE PARTS				4,000		¥2		
52.22011	FLEET MAINTENANCE LABOR		4,615		3,293		9,000		9,000
52.22012	FLEET MAINTENANCE OUTSIDE		10,029		2,000				×
52.23101	BUILDING & LAND RENTAL		3,400		3,450		11		÷
52.23201	EQUIPMENT RENTALS		2,833		2,040				
52.32001	TELEPHONE EXPENSE		576		1,350		890		890
52.32005	POSTAGE-POST OFFICE EXP		4,338		2,130		2,130		2,130
2.33001	ADVERT-PROF PUBLICATIONS		157		1,000		500		500
52.35001	TRAVEL EXPENSES		8,911		5,750		6,000		6,000
2.36001	DUES/FEES-ORGANIZATIONS		1,778		1,200		2,000		2,000
2.37020	EDUCATION/TRAINING		9,150		3,695		4,000		4,000
52.39001	OTHER PURCHASED SERVICES		1,731			-		-	
	Purchased/Contracted Services Total	\$	65,514	\$	37,248	\$	38,320	\$	38,320
3.11010	SUPPLIES - OFFICE		(1,883)		24,625		11,210		11,210
3.12701	GASOLINE/DIESEL-BULK PUR		23,077		17,543		11,743		11,743
3.12720	VEHICLE-OIL & LUBE		566		-				-
3.12901	UTILITIES OTHER		32,747		10,650		10,650		10,650
3.13009	CATERED-OTHER		20		2,272		3,200		3,200
3.14003	BOOKS & REPORTS		1,530		3,572		3,000		3,000
3.17001	UNIFORMS		a 101				1,000		1,000
53.17009	MATERIALS & SUPPLIES EXP		3,464	*	4,402		4,402		4,402
	Supplies Expenditures Total	\$	59,521	\$	63,064	\$	45,205	\$	45,205
4.13001	BUILDING-OFFICE		5		-		14,650		14,650
4.22001	VEHICLES-AUTOMOBILES		-		44,020		34,000		34,000
54.25001	OTHER EQUIPMENT		26,446		-		-	•	40.050
	Capital Outlay Total	\$	26,446	\$	44,020	\$	48,650	\$	48,650
5.11001	INDIRECT COST ALLOCATION		-				127,840		127,840
5.11020	REIMBURSEMENTS TO FUNDS		315					•	-
	Inter Fund/Department Svcs Total	\$	315	\$	-	\$	127,840	\$	127,840
6.11001	DEPRECIATION-GENERAL		41,222		8,625	-	8,601		8,601
	Depreciation Total	\$	41,222	\$	8,625	\$	8,601	\$	8,601
1.10011	OPERATING XFER OUT-SSD		27,000		27,000		27,000	-	27,000
	Other Financing Uses Total	\$	27,000	\$	27,000	\$	27,000	\$	27,000
	Grand Total	\$	1,240,503	\$	1,449,369	\$	1,590,179	\$	1,582,373